

Senior Pastor Job Description

Grover Park Baptist Church

Updated by the Senior Pastor Search Committee- June 2023

(This job description is limited to the “tasks” that a congregation rightly expects their pastor to undertake with all diligence. Godliness, morality, integrity, and Christ-like character are essential and are assumed at all points.)

As set forth in the Grover Park Baptist Church Constitution and By-laws, the Senior Pastor, consistent with his spiritual gifts, is responsible for leading the church in functioning as a New Testament church. He is primarily responsible to be a teacher of the Word of God, proclaiming the gospel to the whole world (Matthew 28:18-20), and applying Christian principles that God’s purpose may be achieved. He is able to give indication of a calling into the gospel ministry. The fruit of the Spirit (Galatians 5:22-23) is to be evident in his daily life as he oversees the church in the areas of Ministry, Communication, Leadership, and Administration.

Ministry

The Pastor will provide and oversee Christian care for the congregation by Counseling of and intercession for the Church body by being available to those with spiritual and/or physical needs to offer them encouragement, guidance, and prayer. He is also responsible for overseeing the ministry team as they do ministry with and care for the congregation. He is to lead the church in observance of ordinances in accordance with church policy. (Paul’s letters are often to this nature and indicate how to minister. See also James 5:13-16).

Communication

Believing in accordance with The Baptist Faith and Message 2000, that the Bible has God as its author, salvation as its end, and truth without any mixture of error for its matter, the pastor will preach and teach the Biblical message. He will oversee all communications significant to the mission and ministries of the church by:

- *Teaching Biblical truth.* Teaching and preaching of the Bible as mandated in the following: Matthew 28:18-20; Acts 2:41-42, 11:23-26; Galatians 6:6; 1 Timothy 5:17
- *Maintaining doctrinal purity.* Teaching sound doctrine and silencing false teachers. Acts 20:29-30; Titus 2:1.
- *Communicating the mission of our church.* To promote our mission, “To Know Christ and Make Him Known.”
- *Promoting World Missions.* Encourages and supports the church’s role in carrying out Matthew 28:18-20 and Acts 1:8.

Leadership

The pastor will lead the church in the pursuit of Christ likeness in all things by overseeing the development, implementation, and the assessment of the ministries.

The pastor shares with other staff members the responsibility of providing spiritual leadership for the church. He should follow the definition of a good Shepherd as one that does ministry and takes his people with him. He will lead the church and the church staff in performing their tasks without bias or prejudice always encouraging a spirit of cooperation and unity.

The pastor will work with deacons, church officers, ministry leaders, and committees as they perform their assigned responsibilities and serve as an ex-officio member of the Board of Directors. He is to train and lead deacons in the program of family ministries.

He is responsible for:

- *Modeling Christ-like behavior.* Living a life conformed to the image of Christ as evidenced by Paul and other New Testament leaders. Acts 20:17-35, I Thessalonians 2:10-12, I Timothy 3:2, Titus 1:6, 2:7-8, and Galatians 5:22-23.
- *Personal spiritual disciplines.* Provide spiritual leadership through growth in personal spiritual discipline and personal evangelism.
- *Disciplining unruly believers.* Correction in the form of admonishing and biblical intervention, and dealing with personal offenses in the four-step process as prescribed in Matthew 18:15-17, I Corinthians 4:14, 15:1-13, Galatians 6:1-2, I Thessalonians 5:12-13.

Administration

The pastor will oversee the ministries of the church as one accountable to God, the deacons, the Personnel Committee, the Board of Directors, and the congregation. He will directly supervise the activities of the Minister of Youth and Education, the Minister of Music and Worship, and the Administrative Assistant.

- *Chairman of the Ministry Team.* Work through the decision-making structure of the church (committees, ministry teams, etc.) to help them perform their assigned tasks.
- *Cooperates with associational, state and denominational leaders in matters of mutual interest and concern.* Keeps the church informed of denominational development.

The pastor is directly accountable to the Personnel Committee as representatives of the church

Senior Pastor

Date

Personnel Committee Chairman

Date